



2023 Vendor Application

June 19th – 22nd, 2024

I _____ herein as a vendor agree to the following conditions to The Rodeo de Santa Fe.

Regulations, Licenses and Insurance

1. My booth will follow all State of New Mexico and City of Santa Fe Health regulations and Fire Codes, I will adhere to these regulations and codes during the Rodeo de Santa Fe. Furthermore, I will obtain the appropriate licenses to conduct business from June 19th – 22nd, 2024. I understand there is a gross receipts tax required to be paid by all vendors for products sold and I agree to obtain a NM Gross Receipts tax ID (CRS) and to pay to the State of NM all appropriate taxes due on my gross sales. All Vendors agree to indemnify Rodeo de Santa Fe, The City of Santa Fe and The State of NM from any liability whatsoever, resulting from the operations of the subject business and shall provide the Rodeo de Santa Fe with a copy of their current Public Liability Insurance Coverage in the amount of \$100,000.00 by May 1st, 2024.

Set up

1. I agree to set up for the inspections at the Rodeo de Santa Fe grounds on Tuesday, June 18th, 2023. **FOOD VENDORS ONLY**
2. I will be completed with my set-up and have my vehicles removed from the vendor area by 5:00pm on Wednesday June 19th, 2024.
3. I agree to the following:
 - A. No banners or signs will be placed without the permission of The Rodeo de Santa Fe.
 - B. No Vehicles or Trailers are allowed anywhere but designated areas.

- C. All trash must be contained, and we will provide 1-2 trash cans which **Will Need to be DOUBLE BAGGED** for all food waste.
 - D. A 20' radius will be clear around ALL fire hydrants.
 - E. All sales will be conducted within my allocated booth space only.
4. I understand that my food booth will be inspected on Tuesday, June 18th, 2024 by The State of NM Environment Department, The City of Santa Fe Fire Dept. and the State Licensing and Regulations Propane Inspector as well as an Electrical Inspection.
 5. I will remove all my grey water and grease from the premises and dispose of elsewhere. **No Street drains can be used for dumping any grey water or grease.**

Breakdown

1. I will breakdown my booth and clean around my space by 7:00pm on Sunday June 23rd, 2024 I agree to indemnify and hold Rodeo de Santa Fe harmless from all claims, demands, actions, causes of actions, liabilities, and damages of any kind, concerning or in any way related to this agreement or vendors/participants performance hereunder. I also agree that the attached fact sheet and all other information offered by the City and State Agencies stipulating rules and regulations as a part of this contract.

I agree to pay \$400 for Food Vendor or \$200 for a non-food vendor. Food vendors require a \$150.00 cleaning Deposit by May 1st, 2023.

Form of payment will be either a Cashier's check, or Money Order made payable to Rodeo de Santa Fe.

Cleaning Deposits Only may be a personal check. Please remit Payments to

P.O Box 5185 Santa Fe, NM 87502-5185 or hand deliver to Eric Sanchez 505-412-5730

Vendor Signature

Date

VENDOR INFORMATION

Non-Food Vendor \$200.00 _____

Food Vendor \$400.00 _____

Cleaning Deposit for Food Vendor \$150 _____

Vendor Name _____

Vendor Address _____

Email Address _____

Cell Phone _____ Alternate Number _____

Product: Please list all products, distributions, services and or other purpose for request of booth space. Include prices if applicable. Attach any menu's for food and beverages. May use additional page if necessary.

Insurance Carrier _____

Policy Number _____

Phone Number _____