



## 2021 Vendor Application

September 15<sup>th</sup>-18<sup>th</sup>, 2021

I \_\_\_\_\_ herein as a vendor agree to the following conditions to The Rodeo de Santa Fe.

### Regulations, Licenses and Insurance

1. My booth will be following all State of New Mexico and City of Santa Fe Health regulations and Fire Codes, I will adhere to these regulations and codes during the Rodeo de Santa Fe. Furthermore, I will obtain the appropriate licenses to conduct business from September 15<sup>th</sup> – 18<sup>th</sup>, 2021. I understand there is a gross receipts tax required to be paid by all vendors for products sold and I agree to obtain a NM Gross Receipts tax ID (CRS) and to pay to the State of NM all appropriate taxes due on my gross sales. All Vendors agree to indemnify Rodeo de Santa Fe, The City of Santa Fe and The State of NM from any liability whatsoever, resulting from the operations of the subject business and shall provide the Rodeo de Santa Fe with a copy of their current Public Liability Insurance Coverage in the amount of \$100,000.00 by Sept 1<sup>st</sup>.

### Set up

1. I agree to set up for the inspections at the Rodeo de Santa Fe grounds on Tuesday, September 14<sup>th</sup>, 2021. **FOOD VENDORS ONLY**
2. I will be completed with my set-up and have my vehicles removed from the vendor area by 5:00pm on Wednesday September 15<sup>th</sup>, 2021.
3. I agree to the following:
  - A. No banners or signs will be placed without the permission of The Rodeo de Santa Fe.
  - B. No Vehicles or Trailers are allowed anywhere but designated areas.
  - C. All trash must be contained, and we will provide 1-2 trash cans which **Will Need to be DOUBLE BAGGED** for all food waste.

- D. A 20' radius will be clear around ALL fire hydrants.
- E. All sales will be conducted within my allocated booth space only.
- 4. I understand that my food booth will be inspected on Tuesday, September 14<sup>th</sup>, 2021 by The State of NM Environment Department, The City of Santa Fe Fire Dept. and the State Licensing and Regulations Propane Inspector as well as an Electrical Inspection.
- 5. I will remove all my grey water and grease from the premises and dispose of elsewhere.  
**No Street drains can be used for dumping any grey water or grease.**

**Breakdown**

- 1. I will breakdown my booth and clean around my space by 7:00pm on Sunday September 19<sup>th</sup>, 2021.

I agree to indemnify and hold Rodeo de Santa Fe harmless from all claims, demands, actions, causes of actions, liabilities, and damages of any kind, concerning or in any way related to this agreement or vendors/participants performance hereunder. I also agree that the attached fact sheet and all other information offered by the City and State Agencies stipulating rules and regulations as a part of this contract.

I agree to pay \$400 for Food Vendor or \$200 for a non-food vendor. Food vendors require a \$150.00 cleaning Deposit by September 1<sup>st</sup>, 2021.

Form of payment will be either a Cashier's check, or Money Order made payable to Rodeo de Santa Fe.

Cleaning Deposits Only may be a personal check. Please remit Payments to

P.O. Box 5185 Santa Fe, NM 87502-5185 or hand deliver to Fiona Jolly 505-699-1527 or Eric Sanchez 505-412-5730

**Vendor Signature**

**Date**

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## VENDOR INFORMATION

Non-Food Vendor \$200.00 \_\_\_\_\_

Food Vendor \$400.00 \_\_\_\_\_

Cleaning Deposit for Food Vendor \$150 \_\_\_\_\_

Vendor Name \_\_\_\_\_

Vendor Address \_\_\_\_\_

\_\_\_\_\_

Email Address \_\_\_\_\_

Cell Phone \_\_\_\_\_ Alternate Number \_\_\_\_\_

**Product:** Please list all products, distributions, services and or other purpose for request of booth space. Include prices if applicable. Attach any menu's for food and beverages. May use additional page if necessary.

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Insurance Carrier \_\_\_\_\_

Policy Number \_\_\_\_\_

Phone Number \_\_\_\_\_